

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 8, 2025
****MEETING MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on January 8, 2025, at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:29 P.M.

PRESENT: Chairman George Andrejko, Vice-Chairman Jeffrey Lewis, Commissioners: Albert Bagusky, George Bowers, Joe Howanitz (via phone), William Howatt, Ronald Krushnowski

ANNOUNCEMENT – An Executive Session of the Board was held prior to this meeting to discuss personnel items.

Jack Boyle (50 VanHorn St) regarding sewer line in the road and adjustments to sewer ordinances.

SECRETARY’S REPORT

Motion by Lewis secc. Bowers that the Secretary’s Report for the month of December 2024 be accepted and filed. The report indicated that Executive Session of the Board was conducted on December 18, 2024, to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

MANAGER’S REPORT

Motion by Lewis secc. Bowers that the Manager’s Report for the month of December 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

DEPARTMENT REPORTS

Motion by Lewis secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of December 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

MINUTES OF MEETING OF DECEMBER 18, 2024

Motion by Lewis secc. Bowers that the minutes of the meeting of December 18, 2024 be accepted and filed. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. ABSTAIN: Bagusky MOTION CARRIED

LIST OF BILLS

Motion by Lewis secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko.
MOTION CARRIED

COMMUNICATIONS

Motion by Lewis secc. Bowers that the communications for the month of December 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

APPROVAL – RESIGNATION OF THE TAX COLLECTOR

Motion by Lewis secc. Bowers to accept the resignation by Mildred Luba resigning as Hanover Township Tax Collector effective January 8, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

APPROVAL – APPOINTMENT OF TAX COLLECTOR

Motion by Lewis secc. Bowers to appoint Tara Bowers as Hanover Township Tax Collector effective January 8, 2025. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis Andrejko. ABSTAIN: Bowers MOTION CARRIED

HONORABLE KYLE HALESEY SWORE IN TARA BOWERS AS HANOVER TOWNSHIP TAX COLLECTOR

APPROVAL – DEPUTY TAX COLLECTOR

Motion by Lewis secc. Bowers to approve the appointment of Mildred Luba to the position of Deputy Tax Collector effective January 8, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

HIRING – TEMPORARY LABORERS

Motion by Lewis secc. Bowers that Edwin Murphy, Nicholas Havey, Sean Burrige, Daniel Fuller, Dylan Mislivets & Kyle Shamanski be hired as temporary laborers in the Public Works Department effective January 8, 2025 to February 12, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

APPROVAL – APPOINTMENT OF A & B OPERATOR FOR FUELING STATION

Motion by Lewis secc. Bowers appoint Michael Yods nukis as Hanover Township A & B Operator for the Municipal Fueling Station effective January 8, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko.
MOTION CARRIED

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis secc. Bowers that John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, Cayden Schiel, Jeff Sabecky and Ray Masher be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective January 8, 2025 to February 12, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

APPROVAL OF PURCHASE – MUNICIPAL VEHICLES

Motion by Lewis secc. Bowers to approve the purchase of the following from a qualified COSTAR dealer:

- 2025 Chevrolet Silverado in the amount of \$39,684.00 for the Code Department from Bonner Chevrolet from the Capital Fund.
**With trade in of the 2018 Ford Pickup Truck
- 2024 Chevrolet Silverado in the amount of \$23,900.00 for the Sewer Department from Valley Chevrolet from the Sewer Fee Account.
**With trade in of the 2021 Ford Pickup Truck

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$10,703.00. These will be paid through various funds and grants including from the Liquid Fuels Account, Sewer Fee Account and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

12. INVOICE – BRDARIC EXCAVATING, INC

Motion by Lewis secc. Bowers to approve Invoice No. 8583 in the amount of \$8,400.00 to Brdaric Excavating, LLC for demolition of 16 Garman Street. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

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JOHN P. HALLIDAY TRUCKING, INC.

Motion by Lewis secc. Bowers to approve Invoice No. SVCG-2419 in the amount of \$27,255.00 to John P. Halliday Trucking, LLC for hauling of asphalt for street paving. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

RESOLUTION NO. 001– 2025 – PAYMENT OF PAYROLL AND BILLS

Motion by Lewis secc. Bowers to approve Resolution No.001-2025 for the payment of payroll and bills. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

RESOLUTION NO. 002– 2025 – SEWER FUND REIMBURSEMENT

Motion by Lewis secc. Bowers approve Resolution No.002-2025 for reimbursement to the General Fund for expenses related to the Sewer Fund as provided in Hanover Township Ordinance No. 012-2018. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

RESOLUTION NO. 003– 2025 – SEWAGE ACT 537 PLAN UPDATE REVISION

Motion by Lewis secc. Bowers to approve Resolution No.003-2025 for the updating of the Sewage Act 537 Plan update revision for the Wyoming Valley Sanitary Authority Sans Souci Parkway Force Main Replacement Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

PROPOSAL – VISION BENEFITS OF AMERICA

Motion by Lewis secc. Bowers to approve the 24-month proposal from Vision Benefits of America for employee benefits at the same monthly rate of \$10.40 for single and \$22.45 for family coverage. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

APPROVAL – PERMANENT STATUS

Motion by Lewis secc. Bowers that based upon the recommendation of Police Chief David Lewis, to confer permanent status to Officer Jacob Mercandante for successful completion of the probationary period and the field training program effective immediately. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

AUTHORIZATION – PURCHASE OF CERTIFICATE OF DEPOSIT

I move to authorize the Township Manager to purchase a 12-month Certificate of Deposit from First Keystone Community Bank at a rate of 4.25%.. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

APPROVAL – KUHARCHIK CONSTRUCTION

Motion by Lewis secc. Bowers to approve Kuharchik Construction as the contractor for repairs to the township traffic lights and streetlights. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

APPROVAL – DAVID STOCHLA ELECTRIC

Motion by Lewis secc. Bowers to approve David Stochla Electric as the contractor for repairs due to safety concerns to the township's streetlights. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

POLICE CANINE (K-9)

Motion by Lewis secc. Bowers to authorizes the Township Manager to sell the Police Canine (K-9) "Blu" who is retiring from the Department after four (4) years of exemplary service, to David Benning for the sum of one (\$1.00) dollar upon said David Benning executing the appropriate Release. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

RESOLUTION NO. 004-2025 COMPENSATION FOR TREASURER

Motion by Lewis secc. Krushnowski to approve Resolution No. 004-2025 for setting forth the compensation to be paid by the Township to the position of appointed Treasurer and Elected Tax Collector and repealing all inconsistent Ordinances. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis Andrejko. ABSTAIN: Bowers MOTION CARRIED

INVOICES ED KRASAVAGE CONSTRUCTION, INC

Motion by Lewis secc. Bowers to authorize payment to Ed Krasavage Construction in the amount of \$3,921.00 for emergency repair of the sewer line on Ann Lane and \$7,500.00 for manhole replacement at the intersection of Almond Lane and W. Germania Street. This will be paid from the Sewer Account and the Township Secretary will seek reimbursement from the Wyoming Valley Sanitary Authority. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED

RESOLUTION NO. 005-2025 FILING VACANCY OF TAX COLLECTOR

Motion by Lewis secc. Bowers to approve Resolution No. 005-2025 appointing Tara Bowers formally to complete the remainder of the vacant position of Tax Collector. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis Andrejko. ABSTAIN: Bowers MOTION CARRIED

ADJOURN

Motion by Lewis secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis Andrejko. MOTION CARRIED